

## Cambridge International AS & A Level

### BUSINESS

Paper 1 Short Answer and Essay MARK SCHEME Maximum Mark: 40 9609/13 May/June 2020

Published

Students did not sit exam papers in the June 2020 series due to the Covid-19 global pandemic.

This mark scheme is published to support teachers and students and should be read together with the question paper. It shows the requirements of the exam. The answer column of the mark scheme shows the proposed basis on which Examiners would award marks for this exam. Where appropriate, this column also provides the most likely acceptable alternative responses expected from students. Examiners usually review the mark scheme after they have seen student responses and update the mark scheme if appropriate. In the June series, Examiners were unable to consider the acceptability of alternative responses, as there were no student responses to consider.

Mark schemes should usually be read together with the Principal Examiner Report for Teachers. However, because students did not sit exam papers, there is no Principal Examiner Report for Teachers for the June 2020 series.

Cambridge International will not enter into discussions about these mark schemes.

Cambridge International is publishing the mark schemes for the June 2020 series for most Cambridge IGCSE<sup>™</sup> and Cambridge International A & AS Level components, and some Cambridge O Level components.

### **Generic Marking Principles**

These general marking principles must be applied by all examiners when marking candidate answers. They should be applied alongside the specific content of the mark scheme or generic level descriptors for a question. Each question paper and mark scheme will also comply with these marking principles.

GENERIC MARKING PRINCIPLE 1:

Marks must be awarded in line with:

- the specific content of the mark scheme or the generic level descriptors for the question
- the specific skills defined in the mark scheme or in the generic level descriptors for the question •
- the standard of response required by a candidate as exemplified by the standardisation scripts. •

**GENERIC MARKING PRINCIPLE 2:** 

Marks awarded are always whole marks (not half marks, or other fractions).

**GENERIC MARKING PRINCIPLE 3:** 

Marks must be awarded positively:

- marks are awarded for correct/valid answers, as defined in the mark scheme. However, credit • is given for valid answers which go beyond the scope of the syllabus and mark scheme, referring to your Team Leader as appropriate
- marks are awarded when candidates clearly demonstrate what they know and can do •
- marks are not deducted for errors
- marks are not deducted for omissions •
- answers should only be judged on the quality of spelling, punctuation and grammar when these • features are specifically assessed by the question as indicated by the mark scheme. The meaning, however, should be unambiguous.

**GENERIC MARKING PRINCIPLE 4:** 

Rules must be applied consistently e.g. in situations where candidates have not followed instructions or in the application of generic level descriptors.

**GENERIC MARKING PRINCIPLE 5:** 

Marks should be awarded using the full range of marks defined in the mark scheme for the question (however; the use of the full mark range may be limited according to the quality of the candidate responses seen).

**GENERIC MARKING PRINCIPLE 6:** 

Marks awarded are based solely on the requirements as defined in the mark scheme. Marks should not be awarded with grade thresholds or grade descriptors in mind.

### 9609 Paper 13: Specific Marking Principles

Marks are awarded for each answer when the following Assessment Objectives (AO) are met. The mark scheme for each answer indicates when and how each AO can be met.

### AO1 – Demonstrate knowledge and understanding of business concepts.

The focus in Section A of the Examination Paper is on this first AO.

- (a) Questions 1, 2, and 4 will meet this AO using definitions and explanations of business concepts.
- (b) Question 3 provides an opportunity for the application and a more developed explanation of a business concept. The 4–5-mark level specifically provides for this more developed explanation.
- In <u>Section B</u> of the Examination Paper
- (a) Questions 5, 6, and 7 still require supporting Knowledge and Understanding (AO1), but there is now a focus on Application (AO2), Analysis (AO3), and Evaluation (AO4). These skills are set out below:

## AO2 – Apply knowledge and understanding of business concepts to general and specific situations and contexts.

- (a) Where a specific business or context is named in the question then the candidate is required to relate answers specifically to this business or context.
- (b) It is not sufficient to merely repeat the name of the business or the context.

# AO3 – Analyse business problems, issues, situations and contexts, through a discussion and interpretation of evidence, debate, theory, impact and consequence, to produce reasoned and coherent arguments.

(a) Level 3 answers will likely use terms such as – because, leads to, therefore, so that, as a result, consequently – thereby showing analytical development for AO3.

### AO4 – Limited Evaluation is given

- (a) When an attempt is made, (probably in a concluding section of an answer), to address and comment on the value and validity of the previous analysis.
- (b) These comments may be quite brief and be more opinionated than reasoned.
- (c) A mere concluding summary of preceding analysis is, however, <u>not</u> evaluation.

### AO4 – Evaluation occurs

(a) When an answer comments on the validity/significance of previous analysis in an evidence based and reasoned way.

This often leads to the presentation of appropriate substantiated judgements, decisions, or recommendations.

Question	Answer	Marks	
1(a)	Define the term 'motivation'.		
	The factors that give people a desire or drive. (1) To achieve a goal or objective. (1)		
	Sound definition given(2 marks)Partial definition or limited understanding(1 mark)No creditable content(0 marks)		
1(b)	Explain two benefits to a business of having motivated employees.	3	
	<ul> <li>Answers could include:</li> <li>Lower absenteeism which reduces the disruption caused by absent employees.</li> <li>Lower labour turnover – reducing recruitment and training costs for the business.</li> <li>Better quality products or services due to more care being taken and a desire to achieve a good standard of work.</li> <li>Better customer service – leading to increase in repeat customers.</li> <li>Business objectives are more likely to be achieved because employees will match their personal objectives with those of the business.</li> <li>Sound explanation of two benefits to a business of having motivated employees. (3 marks) Sound explanation of one benefit or a partial explanation of two benefits. (2 marks)</li> <li>Partial explanation of two benefits or list of two (1 mark) No creditable content</li> </ul>		

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Question	Answer		
2(a)	Define the term 'limited liability'.		
	When the owners/shareholders of a business can only lose the amount of money they have invested. (1) Owners cannot lose their personal wealth. (1)		
	Sound definition given(2 marks)Partial definition – limited understanding(1 mark)No creditable content(0 marks)		
2(b)	Explain two disadvantages to a private limited company of changing to a public limited company.	3	
	<ul> <li>a public limited company.</li> <li>Answers could include: <ul> <li>The high cost of preparing all the documentation required to become a public limited company / to float the company on the stock exchange.</li> <li>Shareholders will no longer have to be approved by existing shareholders; any member of the public can purchase shares in the business.</li> <li>Becoming a public limited company can give the business a higher profile meaning that any problems in the business might be more in the public eye.</li> <li>Divorce of ownership and control. The original owners/shareholders of the private limited company will lose that total control over the direction the business will take.</li> <li>There is a higher possibility that the company can be taken over or influenced by an outside individual or business.</li> </ul> </li> <li>Sound explanation of two disadvantages of a private limited company changing to a public limited company. (3 marks) Sound explanation of one disadvantage or a partial explanation of two disadvantages (2 marks) Limited explanation of one disadvantage or a list of two. (1 marks)</li> </ul>		

Question	Answer	Marks
3	Explain why operational flexibility is important to a large furniture manufacturer.	5
	<ul> <li>Answers might refer to, or question, the degree of competition in the market and/or to the type of furniture being made.</li> <li>Need to match or better the offerings of competitors in terms of design or delivery time.</li> <li>Need to improve the manufacturing process to ensure high quality and quicker production to meet consumer needs.</li> <li>Long delivery times might lead to a loss of customers.</li> <li>Might need to remain flexible to enable customisation of some items.</li> <li>As a large manufacturer the business might depend on large orders from retailers but the flexibility to be able to meet small or one-off orders might prove profitable.</li> </ul>	
Effective explanation of the importance of operational flexibility to a large furniture manufacturer. (4–5 marks) Limited explanation of the importance of operational flexibility to a large furniture manufacturer. (2–3 marks) Understanding of operational flexibility. (1 mark No creditable content. (0 marks)		

Question	Answer	Marks			
4(a)	Define the term 'customer (market) orientation'.				
	When a business researches what customers want. (1) Then designs and supplies the desired products/services to the market. (1)				
	Sound definition given(2 marks)Partial definition – limited understanding(1 mark)No creditable content(0 marks)				
4(b)	Explain two limitations of niche marketing.				
	<ul> <li>Answers could include:</li> <li>Accurate targeting of customers is essential for success. If this cannot be achieved, then customers will be unaware of the business and what it offers.</li> <li>Niche markets tend to be small – small number of customers gives little opportunity for expansion or to gain the benefits of economies of scale.</li> <li>Risky if the product fails as there might not be an alternative market for the goods/services.</li> </ul>				
	Sound explanation of two limitations of niche marketing(3 marks)Sound explanation of one limitation or partial explanation of two limitations(2 marks)Partial explanation of one limitation or a list of two(1 mark)No creditable content.(0 marks)				

Question		Answer		Marks
5(a)		ne possible problems that a new business might ex ng to raise finance.	perience	8
	Level	Description	Marks	
	4	Good analysis of the possible problems that a new business might experience when trying to raise finance.	7–8	
	3	Some analysis of the possible problems that a new business might experience when trying to raise finance	5–6	
	2	Some application of the possible problems of a business when trying to raise finance.	3–4	
	1	Some understanding of new businesses/finance	1–2	
	0	No creditable content.	0	
	<ul> <li>Often v</li> <li>Lack o will be</li> <li>Lack o financi</li> <li>Lack o financi</li> <li>Lack o to high lender.</li> <li>Bank o interes</li> <li>Credit on crea credit I</li> <li>If the r custon delay t not ext</li> <li>Family limited friends</li> <li>Proble</li> </ul>	buld include: very difficult to raise large amounts of finance as a new f financial history – therefore a lack of evidence that the able to repay any finance loaned. f experience of the owner may lead to a lack of confide al management of the business. f security (collateral) to offer any potential lender. This her rates of interest being charged due to perceived risk overdrafts can often be negotiated but usually at high ra- at – this would impact on the costs of the business. purchases – a new business might try to arrange to bu dit, but suppliers might be reluctant to do this due to the history and knowledge of the new business. new business is selling goods on credit and has to wait hers to pay before it pays its suppliers, this could add s to the payment to suppliers – this might mean that supp tend credit to the business until it is more established. and friends might offer financial support, but this is like and might cause some interference in the business fro and family. ms can be reduced by producing a realistic and well-th ss plan.	e business ence in the can lead c to the ates of y its goods e lack of for its ignificant pliers will ely to be om those	

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Question		Answer		Marks
5(b)	Discuss th small busing	e importance of accurate cost information to mana ness.	igers of a	12
	Level	Description	Marks	
	4	Effective evaluation of the importance of accurate cost information to managers of a small business.	9–12	
	3	Limited evaluation of the importance of accurate cost information to managers of a small business.	7–8	
	2	Analysis and some application of accurate cost information to managers of a small business.	3–6	
	1	Understanding of cost information	1–2	
	0	No creditable content	0	
	<ul> <li>arguments</li> <li>Answers co</li> <li>Cost in semi-va busines</li> <li>Accura increas action f</li> <li>If an ac cost ca increas</li> <li>A signifi other m a meth</li> <li>Allows Action</li> <li>Inaccur inappro</li> <li>Accura profits.</li> <li>Small b difficult econom busines reduce</li> <li>Not all the cos develop</li> </ul>	e that a candidate might focus on small businesses an based on the relative importance of size. An one of the one of the operation operate operation of the operation operate operate operate operate operate operate operation of the operation operate operation operate operation operate operat	, fixed, a g remedial ny specific consider . Perhaps g followed. e an maximise sinesses t from ller hopefully umstances ss can	

Question		Answer		Marks	
6	'Human Resource Management is the most important department in any large manufacturing business.'			20	
	Discuss the extent to which you agree with this view.				
	Level	Description	Marks		
	5	Effective evaluation of the view that Human Resource management is the most important department in any large manufacturing business.	17–20		
	4	Limited evaluation and good analysis of the view that Human Resource management is the most important department in any large manufacturing business.	13–16		
	3	Analysis of the view that Human Resource management is the most important department in any large manufacturing business.	11–12		
	2	Limited analysis, with application, of the view that Human Resource management is the most important department in any large manufacturing business.	5–10		
	1	Understanding of Human Resource management.	1–4		
	0	No creditable content.	0		
	<ul> <li>HRM refinance</li> <li>Without busine</li> <li>A man</li> <li>A man</li> <li>A man materia the Pu</li> <li>The sk quality approp proces</li> <li>HRM cosucces Manufa</li> </ul>	nswers could include: ecruits and trains employees for all departments. Mark e, Operations, etc. t the most appropriate employees in each department ss is less likely to be successful. ufacturing business produces goods to sell to custome ufacturing business needs to be able to obtain compon als at the right quality and at the right price and time, the rchasing department is important. ills of the employees will impact on the productivity leve of the finished goods. HRM dept has to recruit and/or priate training for the employees involved in the manufals. lept also keeps records of all personnel issues – helps usion planning and recognising training/promotion oppon acturing can be highly technological and therefore it wo at employees update their skills from time to time.	the rs. hents and herefore els and the provide acturing		

Question	Answer	Marks
6	<ul> <li>The context is manufacturing therefore candidates will need to inject some context e.g. the design and quality of the finished product to the business; some reference to production etc. and how HRM dept impacts on that.</li> <li>HRM department does not produce the finished product to supply to customers so might be considered of less importance.</li> <li>HRM is only one of many functions in any business where strong interrelationships between all departments is generally through to be very important.</li> <li>The evaluation could argue that HRM department is the most important due to its role in recruiting the best people for the job in all other departments.</li> </ul>	

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Question		Answer		Marks
7(a)	Analyse how customer relations for an online retailer can be improved by using the 4Cs.			8
	Level	Description	Marks	
	4	Good analysis of how customer relations for an online retailer can be improved by using the 4Cs.	7–8	
	3	Some analysis of how customer relations for an online retailer can be improved by using the 4Cs.	5–6	
	2	Some application of how customer relations can be improved by using the 4Cs.	3–4	
	1	Some understanding of the 4C's.	1–2	
	0	No creditable content.	0	
	<ul> <li>perspe</li> <li>4Cs for custom</li> <li>An onli custom</li> <li>Custor custom the bus desire</li> <li>Cost to a high solution</li> <li>Cost to a high solution</li> <li>Comm information view. T sometim custom</li> <li>Conve frequer</li> <li>But onliciothes</li> <li>Free resonance online solution</li> </ul>	ates might recognise that the 4Cs is more from the cuscive than the 4Ps. cus on customer solution, cost to customer, convenien- ter and communication with customer. ne business does not have a face-to-face relationship ters so will need to build that relationship in other ways <b>mer solution</b> – the online retailer must gain information ters' needs and wants. More market research is likely to siness being able to offer the products that its customer – higher sales – more profit. <b>D customer</b> – an online business often has lower over street retailer and might therefore be able to offer products there is often an opportunity to 'chat' with an online busi- mes a customer forum. This offers quick communication there is often an opportunity to 'chat' with an online busi- mes a customer – online shopping – time saving – ntly fast delivery service – a benefit to busy customers. ine products might be difficult to choose without handlii of shoes need to be tried on to check that they fit comfor- ter relations when the product not suitable will be attr shoppers or a convenient collection service could impre- shoppers or a convenient collection service could impre- ter relations.	ce to with its a about its to lead to rs most heads than ucts at a s – more of of for them to siness and on to the proved – ing it (e.g. prtably. ractive to	

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Question		Answer		Marks
7(b)	Discuss th competitiv	e importance of market share to a business operat e market.	ing in a	12
	Level	Description	Marks	
	4	Effective evaluation of the importance of market share to a business operating in a competitive market.	9–12	
	3	Limited evaluation of the importance of market share to a business operating in a competitive market.	7–8	
	2	Analysis and some application of the importance of market share to a business.	3–6	
	1	Understanding of market share/competitive market.	1–2	
	0	No creditable content.	0	
	<ul> <li>Market market</li> <li>The im objectiv</li> <li>A busin brand I adverti</li> <li>If the m price co have to</li> <li>The im market busines</li> <li>If a bus market of sales</li> <li>If a bus achieve</li> <li>Evalua market</li> </ul>	portance of market share can depend on the business	, ness is a us in ss, then ses might e total size of a claim t be more ger number easier to nce of	